

Board of Selectman
Sept. 19, 2011

THESE MINUTES ARE SUBJECT TO APPROVAL BY BOARD OF SELECTMEN

The Board of Selectmen held a regular meeting Monday, Sept. 19, 2011 in the Council Chamber of the Municipal Center, Newtown. Selectman Rodgers called the meeting to order at 7:30pm.

PRESENT: Selectman William F.L. Rodgers, Selectman William F. Furrier, First Selectman Llodra (7:43pm)

ALSO PRESENT: Finance Director Robert Tait, and four members of the press.

VOTER PARTICIPATION: none.

ACCEPTANCE OF THE MINUTES: Selectman Furrier moved to accept the minutes of the regular meeting of September 6, 2011. Selectman Rodgers seconded. All in favor. (Rodgers, Furrier)

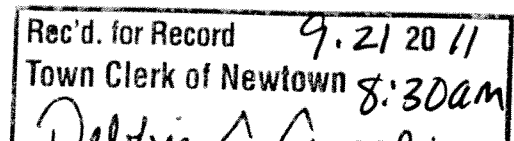
COMMUNICATIONS: A letter from Ms. Byrnes was noted thanking the police department for their outstanding efforts during and after the storm. A letter from Tony Baiad was noted thanking and complimenting the sewer plant manager, Julio Segurra, saying he went out of his way to help. Another letter of thanks was received thanking the Public Works Department for an excellent job cleaning up after the storm, particularly naming Chris, Howard and Eileen. Elizabeth Stocker posted information on a business assistance program for companies affected by Hurricane Irene (Att. A)

FINANCE DIRECTOR REPORT: Mr. Tait reviewed the Fairfield Hills utility account (Att. B) and the Landfill Contractual account (Att. C).

UNFINISHED BUSINESS:

Discussion and possible action:

- 1. Implementation Plan – Plan of Conservation and Development:** item to be carried.
- 2. Fund Balance Policy:** After a minor modification it was the consensus of the board to forward the General Fund Balance Policy (Att. D) to the Board of Finance with a positive referral for action.
- 3. Capital Improvement Plan:** First Selectman Llodra explained that some projects had to be pushed out or eliminated because the debt load was going to exceed the 10% debt cap. The margin available to borrow is calibrated against the budget increase; a rolling average of 2.25% was used. After further analysis it was realized that 1.75% was a better number to use. The adjustment is noted in the Planned Adjustments to the Current Approved CIP Yearly Totals document (Att. E). First Selectman Llodra said that in order to fund improvements at the Edmond Town Hall they will need to be brought into our system as far as bidding projects in order to get work done. First Selectman Llodra explained to Selectman Furrier that the Fairfield Hills infrastructure is not relative to buildings but to parking, sidewalks, utilities and lighting. There is a \$1million grant that is specific to Fairfield Hills infrastructure. Selectman Furrier voiced concern about purchasing unidentified open space while at the same time having a plan, within the current master plan, to demolish buildings and lease the space. First Selectman Llodra said that there are parcels of open space that were identified several years ago that the town was unable to fund; Mr. Sibley reported on potential open space at a presentation to the Selectmen at a prior meeting. Selectman Rodgers thinks the Fairfield Hills infrastructure is an option maximize and should remain where it is. Selectman Furrier moved to rank year one at 1, 4, 3,2 or 1,3,4,2; year two 1, 4,2,3 and year 3 at 1,4,3,2. Selectman Rodgers seconded for discussion. Selectman Rodgers does not have a problem moving the fire house to number 2 but does have a problem with dropping open space acquisition to number 4 in both years two and three. Selectman Furrier moved to amend his motion in year 3 to 1,2,3,4. First Selectman Llodra explained her ranking was done so because of the sense of importance as considered by the people that manage those projects. Selectman Furrier moved to amend



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his motion to put Hook & Ladder at number 4 for year one. After further discussion Selectman Furrier moved to modify his motion to rank year one 1, 2, 3, 4; year two 1,4,2,3 and year three 1,2,3,4. Selectman Rodgers seconded. All in favor. (Att. F).

NEW BUSINESS:

Discussion and possible action:

1. **Appointments:** Selectman Rodgers moved the appointment of Donna Van Waalwijk to the Employee Medical Benefits Board for a term to expire 12/31/11. Selectman Furrier seconded. All in favor. First Selectman Llodra announced there is a vacancy on the Pension Board for a republican or unaffiliated voter. The last day to apply is Oct. 17 with an anticipated appointment date of Nov. 1. Vacancy/openings remain on Cultural Arts, EDC, Sustainable Energy and Commission on Aging (alternates).
2. **Tax Refunds:** Selectman Furrier moved the September Tax Refunds #5 in the amount of \$11,177.53 Selectman Rodgers seconded. All in favor.
3. **Right of Way Resolution regarding replacement of Bridge No. 05028 on Walnut Tree Hill Road over the Pootatuck River:** Selectman Rodgers moved that it be resolved that the Newtown Board of Selectman authorize the First Selectman to sign the "Right of Way Agreement" between the Town of Newtown and the State of Connecticut for State Project No. 96-191, Replacement of Bridge No. 05028, on Walnut Tree Hill Road over the Pootatuck River which provides for the State of Connecticut to undertake all rights of way activities in conjunction with the named project. Selectman Furrier seconded. All in favor.
4. **Municipal Solid Waste Collector Registration Resolution:** Selectman Furrier moved the Municipal Solid Waste Collector Registration Resolution (Att. G). Selectman Rodgers seconded. All in favor.


VOTER COMMENTS: none.

EXECUTIVE SESSION: Selectman Rodgers moved to enter executive session to discuss legal Matters related to a tax issue. Selectman Furrier seconded. All in favor. Executive session was entered into at 8:43pm, with nobody invited to attend and returned to regular session at 8:44pm with the following motion: Selectman Rodgers moved to authorize the defense of the town in the case of Tower Tax, LLC. Selectman Furrier seconded. All in favor.

ANNOUNCEMENTS: none.

ADJOURNMENT: Having no further business the Board of Selectmen adjourned their regular meeting at 8:45pm.

Respectfully submitted,


Susan Marcinek, Clerk

- Att A: E. Stocker e-news, 9/15/11
- Att. B: TON Fairfield Hills utility account
- Att. C: Landfill Contractual account
- Att. D: General Fund Balance Policy, 9/19/11
- Att. E: Planned Adjustments to the Current Approved CIP Plan
- Att. F: TON BOS Recommended CIP (2012-2013 to 2016-2017)
- Att. G: Municipal Solid Waste Collector Registration Resolution

Business Assistance News from Newtown EDC

Thu 9/15/2011 6:07 PM

From: Newtown Economic Development Commission

To: pat.llodra@newtown-ct.gov

September 2011 | Issue 3



IN THIS ISSUE

Business Assistance Program

FEMA Disaster Recovery

Federal Disaster Loans

Regional Brownfield Funds

Featured Property

Upcoming Events

Property Search

ONLY TWO DAYS LEFT



Newtown's First Restaurant Week is underway through September 16th, 2011 [More Information >>](#)

FARMER'S MARKET AT FAIRFIELD HILLS



Every Tuesday
2 pm - 6 pm

Dear Pat,



The Newtown Economic Development Commission wants to be sure that Newtown's business leaders are aware of the programs that have been put into place to assist with any lasting impacts from damage and power interruptions that were caused by Tropical Storm Irene. Additionally, I am excited to pass along information about Startup Weekend Hartford scheduled for September 23 - 25th in Hartford. Please read on to learn more.

Elizabeth Stocker, AICP
Director of Economic and Community Development

Business Assistance Program for Companies Affected by Hurricane Irene

Businesses sustaining damage from Irene will be eligible for assistance, including bridge financing and loans covering uninsured losses, through the CT Department of Economic and Community Development (DECD).

Highlights include:

- Loans of up to \$200,000 to companies for storm-related damage, including property, machinery and equipment, and working capital;
- Loan guarantees of up to \$200,000 will be provided to banks and other lenders to spur local lending to businesses impacted by the storm;
- Grants will be available to businesses for assistance in disaster recovery, such as temporary help and training; and
- Technical assistance, linking businesses to a wide array of state and federal resources.

Agricultural businesses are eligible for funding.

Information for all services can be accessed through www.DECD.org or by calling 860-270-8215.

[Learn more online...](#)

FEMA Disaster Recovery Centers Open Across the State

Centers will assist individuals and business owners who have been affected by Tropical Storm Irene

Those with damage or losses as a result of the tropical storm are encouraged to register with FEMA before visiting the recovery center by either calling 800-621-FEMA (3362), going online at www.DisasterAssistance.gov, or by using any PDA device at m.fema.gov.

For more information visit [CBIA](#) or read Gov. Malloy's [full statement](#).

Federal Disaster Loans from the SBA

The U.S. Small Business Administration (SBA) has funding available to assist homeowners, renters, and businesses with federal disaster loans.

[Connecticut Declaration Fact Sheet](#)

[Tropical Storm Irene Survivors in Connecticut can Apply for SBA Assistance Press Release](#)

The application filing deadline for physical property damage is November 3, 2011, and June 4, 2012 for economic injury.

Startup Weekend Hartford Debuts September 23

Startup Weekend Hartford

powered by the Kauffman Foundation



Hartford Public Library
500 Main Street, Hartford

Registration \$99
Space is limited.

Come join the communities finest and launch a new startup! Startup Weekend is an intense 54 hour event which focuses on building a web or mobile application which could form the basis of a credible business over the course of a weekend. The weekend brings together people with different skillsets - primarily software developers, graphics designers and business people - to build applications and develop a commercial case around them.

For more information, visit the [website](#) or call 860-728-2284 or 860-243-9896 x. 201

Newtown's commercial property owners may be eligible for Regional Brownfield funds

Newtown is a member of the Regional Brownfields Partnership of West Central Connecticut (RBP). The Valley Council of Governments, through the RBP, oversees and conducts a range of assistance activities across a 25-town region for the identification, assessment and remediation of Brownfields sites. As a member, Newtown is eligible to access funding from RBP's various programs, including EPA site assessment grants and economic development loans for investigation and remediation for both public and privately-owned sites.

If you are a property owner of a contaminated commercial or industrial property in Newtown and would like to explore the options that are available to help clean up

FEATURED PROPERTY



Newtown Tech Park advances with local Inland Wetlands Commission approval.
[Learn more >>](#)

PROPERTY SEARCH



Review available buildings and sites in Newtown. [Browse >>](#)

[Join Our Mailing List!](#)

that property, you are encouraged to contact **Elizabeth Stocker at 203-270-4271** in the Newtown Economic & Community Development office for more information.

[Learn more online...](#)

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Newtown Municipal Center | 3 Primrose Street Newtown, CT 06470
(203) 270-4271 | edc@newtown.org | www.newtown.org

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Newtown Economic Development Commission | Newtown Municipal Center | 3 Primrose Street | Newtown | CT | 06470

TOWN OF NEWTOWN
 FFH - UTILITIES ACCOUNT
 2010 - 2011

Annual Amount	Vendor	Description
2,427.24	AT&T	TWO PHONE LINES PLUS FAX
9,224.26	CL&P	BALL FIELD / NYA PARKING LIGHTS
7,719.53	CL&P	FFH - TRADES LANE
859.03	CL&P	TEMPORARY SERVICE AT DUPLEXES
692.58	CL&P	LIGHTS ON POLES AT COCHRAN
40.05	CRYSTAL ROCK	DRINKING WATER
4,859.93	LEAHY'S	TRADES LANE HEATING OIL
410.52	TAX COLLECTOR	TRADES LANE WATER/SEWER
(11,020.69)		ADJUST TO NYA / P & R
<u>15,212.45</u>		

FOR 2012 03

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01870 FAIRFIELD HILLS							
01870 1002 ADMINISTRATIVE PAYROLL	21,000	0	21,000	5,028.25	.00	15,971.75	23.9%
01870 2002 FICA	0	1,607	1,607	327.30	.00	1,279.70	20.4%
01870 2011 SUPPLIES	400	0	400	10.50	.00	389.50	2.6%
01870 2018 UTILITIES	14,679	0	14,679	1,411.28	.00	13,267.72	9.6%
01870 2026 MISC. EXPENSES	1,000	0	1,000	.00	.00	1,000.00	.0%
01870 3000 FEES & PROFESSIONAL SERV	25,000	0	25,000	3,872.00	.00	21,128.00	15.5%
01870 3051 REPAIRS & MAINTENANCE	24,100	0	24,100	150.00	.00	23,950.00	.6%
01870 4060 CONTRACTUAL SERVICES	154,037	-85,037	69,000	.00	.00	69,000.00	.0%*
TOTAL FAIRFIELD HILLS	240,216	-83,430	156,786	10,799.33	.00	145,986.67	6.9%

Property mgt

Fire/life safety/emergency repairs - \$48,000
Snow removal - \$20,000
Other office admin. = \$1,000

Town of Newtown
HISTORICAL ACTUALS COMPARISON REPORT

FOR PERIOD 13 OF 2012

ACCOUNTS FOR: 01 GENERAL FUND	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
01870 FAIRFIELD HILLS	2008-09	2009-10	2010-11		2011-12
01870 1002 ADMINISTRATIVE PAYROLL	.00	.00	22,679.50	5,028.25	21,000.00
01870 2002 FICA	.00	.00	.00	327.30	1,607.00
01870 2011 SUPPLIES	.00	.00	354.32	10.50	1,400.00
01870 2018 UTILITIES	.00	.00	15,212.45	1,411.28	14,679.00
01870 2026 MISC. EXPENSES	.00	.00	485.00	.00	1,000.00
01870 3000 FEES & PROFESSIONAL SERVICES	.00	.00	55,112.38	3,872.00	25,000.00
01870 3051 REPAIRS & MAINTENANCE	.00	.00	3,995.27	150.00	24,100.00
01870 4060 CONTRACTUAL SERVICES	.00	.00	207,638.14	.00	69,000.00
01870 5000 FAIRFIELD HILLS	515,239.36	409,652.54	305,477.06	10,799.33	156,786.00
TOTAL FAIRFIELD HILLS	515,239.36	409,652.54	305,477.06	10,799.33	156,786.00

LANDFILL CONTRACTUAL THREE YEAR COMPARISON											
2010 - 2011			2009 - 2010			2008 - 2009					
EE DATE	AMOUNT	YPR NAME/ITEM/DESC	COMMENTS	EE DATE	AMOUNT	YPR NAME/ITEM/DESC	COMMENTS	EE DATE	AMOUNT	YPR NAME/ITEM/DESC	COMMENTS
1/16/2011	250.00	ALARMS BY PRECISION	TRANSFER STA.					3/18/2009	1,670.00	ALARMS BY PRECISION	TRANSFER STA.
8/2/2010	417.50	ALARMS BY PRECISION	TRANSFER STA.		0				1,670.00		
6/30/2011	1,659.32	AMERIMARK DIRECT	SHOPPING BAGS PROMO								
5/11/2011	2,999.00	BARON CONSULTING COMPANY	WELL MONITORING	5/14/2010	2,999.00	BARON CONSULTING COMPANY	WELL TESTING (4TH QTR)	6/1/2009	3,180.00	ANALYTICAL CONSULTING TEC	2ND QTR- TESTING
1/24/2011	2,999.00	BARON CONSULTING COMPANY	WELL MONITORING	2/5/2010	2,999.00	BARON CONSULTING COMPANY	MONITORING (3RD QTR)	2/18/2009	3,180.00	ANALYTICAL CONSULTING TEC	QTRLY TESTING
11/2/2010	2,999.00	BARON CONSULTING COMPANY	WELL MONITORING (2ND QTR)	11/1/2009	2,999.00	BARON CONSULTING COMPANY	2ND QTR TESTING	1/2/2009	3,180.00	ANALYTICAL CONSULTING TEC	QTR TESTING
8/20/2010	2,999.00	BARON CONSULTING COMPANY	WELL MONITORING (1ST QTR)	9/1/2009	2,999.00	BARON CONSULTING COMPANY	LANDFILL (WATER SAMPLES)	12/16/2008	3,180.00	ANALYTICAL CONSULTING TEC	QTRLY TESTING
	11,996.00				11,996.00				12,720.00		
5/6/2011	1,456.56	BE E PUBLISHING CO	HHLD,HAZ, WASTE DAY	5/14/2010	945.84	BE E PUBLISHING CO	HHLD HAZ, DAY	5/18/2009	610.20	AUTOMATED MATERIAL HANDL	APRIL
9/16/2010	945.84	BE E PUBLISHING CO	HAZ, WASTE DAY	5/3/2010	90.08	BE E PUBLISHING CO	ELEC, RETCL AD	4/15/2009	473.60	AUTOMATED MATERIAL HANDL	MARCH
	2,402.40			9/18/2009	1,368.36	BE E PUBLISHING CO	REF #46873(HAZ, WASTE DAY	3/18/2009	545.20	AUTOMATED MATERIAL HANDL	MAGAZINES
					2,404.28			2/18/2009	620.55	AUTOMATED MATERIAL HANDL	MAGAZINES
								2/11/2009	1,278.90	AUTOMATED MATERIAL HANDL	MAGAZINES(INOV/DC)
									3,528.45		
				5/14/2010	945.84	BE E PUBLISHING CO	HHLD HAZ, DAY	5/4/2009	912.24	BE E PUBLISHING CO	HAZ, WASTE DAY #10269
				5/3/2010	90.08	BE E PUBLISHING CO	ELEC, RETCL AD	10/1/2008	1,368.36	BE E PUBLISHING CO	ACCT 10269
				9/18/2009	1,368.36	BE E PUBLISHING CO	REF #46873(HAZ, WASTE DAY		2,380.60		
					2,404.28						
				11/1/2009	350.00	B-W CASH REGISTERS	COMPUTER SUPPORT	6/26/2009	88.00	B-W CASH REGISTERS	RECEIPT PAPER
								5/18/2009	198.70	B-W CASH REGISTERS	REPAIR-REGISTER
					350.00			8/18/2008	1,485.00	B-W CASH REGISTERS	SOFTWARE LIC.
									1,771.70		
								6/26/2009	79.28	CORPORATE EXPRESS	PUBLIC WORKS
					0			6/26/2009	1,133.37	CRESTLINE	RECYCLING BAGS
					0			9/10/2008	465.71	CRESTLINE	CUSTOM CUPS
									1,599.08		
6/27/2011	31,128.60	WINTERS BROS. WASTE SYSTE	NEWT623791	6/25/2010	31,128.60	DIVERSIFIED WASTE DISPOSA	NEWT623791	6/30/2009	23,559.60	DIVERSIFIED WASTE DISPOSA	NEWT623791
3/4/2011	31,128.60	WINTERS BROS. WASTE SYSTE	NEWT623791	5/3/2010	31,128.60	DIVERSIFIED WASTE DISPOSA	NEWT623791	5/4/2009	23,559.60	DIVERSIFIED WASTE DISPOSA	NEWT623791
1/5/2011	31,128.60	DIVERSIFIED WASTE DISPOSA	NEWT623791	3/8/2010	31,128.60	DIVERSIFIED WASTE DISPOSA	NEWT623791	3/1/2009	23,559.60	DIVERSIFIED WASTE DISPOSA	NEWT623791
11/1/2010	31,128.60	DIVERSIFIED WASTE DISPOSA	NEWT623791	1/25/2010	31,128.60	DIVERSIFIED WASTE DISPOSA	NEWT623791	1/12/2009	23,559.60	DIVERSIFIED WASTE DISPOSA	NEWT623791
9/3/2010	31,128.60	DIVERSIFIED WASTE DISPOSA	NEWT623791	11/1/2009	23,559.60	DIVERSIFIED WASTE DISPOSA	NEWT623791	11/4/2008	23,559.60	DIVERSIFIED WASTE DISPOSA	NEWT623791
	186,771.60			9/8/2009	23,559.60	DIVERSIFIED WASTE DISPOSA	NEWT623791	9/2/2008	23,559.60	DIVERSIFIED WASTE DISPOSA	NEWT623791
					171,633.60				141,357.60		
6/30/2011	800.00	DOM STEVENS TIRE CO	SCRAP TIRES	5/12/2010	1,200.00	DOM STEVENS TIRE CO.	TRANSPORTATION SVCS	6/30/2009	200.00	MERIDIAN OPERATIONS	RENTAL
1/24/2011	1,200.00	DOM STEVENS TIRE CO.	TIRE TRAILER	12/22/2009	1,200.00	DOM STEVENS TIRE CO.	TRAILER	5/4/2009	1,100.00	MERIDIAN OPERATIONS	TIRE COLLECTION
10/5/2010	1,200.00	DOM STEVENS TIRE CO	TIRE TRAILER	9/18/2009	1,000.00	MERIDIAN OPERATIONS	TIRE COLLECTION	5/4/2009	100.00	MERIDIAN OPERATIONS	RENTAL
				8/10/2009	100.00	MERIDIAN OPERATIONS	RENTAL	4/1/2009	100.00	MERIDIAN OPERATIONS	RENTAL
								3/4/2009	100.00	MERIDIAN OPERATIONS	RENTAL
								2/2/2009	100.00	MERIDIAN OPERATIONS	JAN-RENTAL
								1/16/2009	100.00	MERIDIAN OPERATIONS	RENTAL
								12/16/2008	200.00	MERIDIAN OPERATIONS	JULY/AUG
								12/16/2008	100.00	MERIDIAN OPERATIONS	SEPT.
								12/16/2008	100.00	MERIDIAN OPERATIONS	OCT
								12/16/2008	100.00	MERIDIAN OPERATIONS	NOV
					3,500.00				2,300.00		

9/12/2011

LANDFILL CONTRACTUAL THREE YEAR COMPARISON

2010 - 2011		2009 - 2010		2008 - 2009		COMMENTS
EFF DATE	AMOUNT	YDR NAME/ITEM DESC	AMOUNT	YDR NAME/ITEM DESC	AMOUNT	
11/11/2010	71.10	FIRE PROTECTION SPECIALIS			140.50	INSPECTIONS
6/9/2011	16,223.00	HOUSATONIC RESOURCES RECO	20,153.62	HOUSATONIC RESOURCES RECO	14,300.84	PROP TANKS DISPOSAL
11/11/2010	4,448.02	HOUSATONIC RESOURCES RECO	5,586.20	HOUSATONIC RESOURCES RECO	7,300.38	LP-DISPOSAL FEE
	20,671.02		25,739.82		21,601.22	TANK DISPOSAL
9/16/2010	1,613.56	MORAN ENVIRONMENTAL RECOV	3,401.53	MORAN ENVIRONMENTAL RECOV		HHLD HAZ. WASTE DAY
	1,613.56		3,866.98			HHLD HAZ. WASTE DAY
12/1/2010	8,775.00	ORRIS CORP			57.96	NEW TOWN HARDWARE
11/15/2010	196.89	ORRIS CORP			33.45	NEW TOWN HARDWARE
	9,071.89				91.41	
10/14/2010	778.21	NORTHEAST LAMP RECYCLING	882.70	NORTHEAST LAMP RECYCLING		RECYCLING BINS
	778.21		947.06	NORTHEAST LAMP RECYCLING		RECYCLING BINS
			1,829.75			
6/21/2011	24,633.00	PENDERGAST GARBAGE REMOVA	24,261.40	PENDERGAST GARBAGE REMOVA	24,228.50	JUNE
6/1/2011	24,633.00	PENDERGAST GARBAGE REMOVA	24,261.40	PENDERGAST GARBAGE REMOVA	24,223.80	MAY
5/2/2011	24,633.00	PENDERGAST GARBAGE REMOVA	12,121.30	PENDERGAST GARBAGE REMOVA	24,205.00	APRIL
4/1/2011	24,623.48	PENDERGAST GARBAGE REMOVA	12,121.30	PENDERGAST GARBAGE REMOVA	24,205.00	MARCH
3/11/2011	24,623.48	PENDERGAST GARBAGE REMOVA	24,242.60	PENDERGAST GARBAGE REMOVA	24,195.60	FEBRUARY
1/19/2011	24,623.48	PENDERGAST GARBAGE REMOVA	24,233.20	PENDERGAST GARBAGE REMOVA	24,195.60	JANUARY
12/10/2010	24,296.00	PENDERGAST GARBAGE REMOVA	24,233.20	PENDERGAST GARBAGE REMOVA	23,320.44	DECEMBER
11/15/2010	24,590.00	PENDERGAST GARBAGE REMOVA	24,233.20	PENDERGAST GARBAGE REMOVA	23,320.44	NOVEMBER
11/1/2010	24,294.30	PENDERGAST GARBAGE REMOVA	24,233.20	PENDERGAST GARBAGE REMOVA	23,320.44	OCTOBER
10/4/2010	24,284.90	PENDERGAST GARBAGE REMOVA	24,233.20	PENDERGAST GARBAGE REMOVA	23,320.44	SEPTEMBER
8/20/2010	24,284.90	PENDERGAST GARBAGE REMOVA	24,233.20	PENDERGAST GARBAGE REMOVA	23,320.44	AUGUST
7/27/2010	24,261.40	PENDERGAST GARBAGE REMOVA	24,233.20	PENDERGAST GARBAGE REMOVA	23,266.08	JULY
	293,492.94		290,892.40		285,121.78	

LANDFILL CONTRACTUAL THREE YEAR COMPARISON

2010 - 2011		2009 - 2010		2008 - 2009			
EFF DATE	AMOUNT	YOR NAME/ITEM DESC	COMMENTS	EFF DATE	AMOUNT	YOR NAME/ITEM DESC	COMMENTS
6/30/2011	1,710.68	WINTERS BROS. WASTE SVSTE	PEND614404	6/30/2010	2,941.77	RECYCLING TECHNOLOGIES IN	TOWN464116
6/30/2011	2,584.81	WINTERS BROS. WASTE SVSTE	TOWN464116	6/30/2010	2,427.83	RECYCLING TECHNOLOGIES IN	PEND614404
6/9/2011	1,640.31	WINTERS BROS. WASTE SVSTE	PEND614404	6/11/2010	2,213.54	RECYCLING TECHNOLOGIES IN	PEND614404
6/9/2011	2,845.89	WINTERS BROS. WASTE SVSTE	TOWN464116	6/11/2010	2,914.86	RECYCLING TECHNOLOGIES IN	TOWN464116
5/12/2011	2,114.19	WINTERS BROS. WASTE SVSTE	PEND614404	5/14/2010	2,423.44	RECYCLING TECHNOLOGIES IN	PEND614404
5/12/2011	3,150.03	WINTERS BROS. WASTE SVSTE	TOWN464116	5/14/2010	3,035.76	RECYCLING TECHNOLOGIES IN	TOWN464116
4/14/2011	2,001.22	RECYCLING TECHNOLOGIES IN	PEND614404	4/12/2010	2,487.03	RECYCLING TECHNOLOGIES IN	TOWN464116
4/14/2011	3,116.11	RECYCLING TECHNOLOGIES IN	TOWN461116	4/12/2010	3,263.91	RECYCLING TECHNOLOGIES IN	PEND614404
3/14/2011	3,403.53	RECYCLING TECHNOLOGIES IN	RT009859	3/12/2010	2,004.21	RECYCLING TECHNOLOGIES IN	TOWN464116
3/14/2011	1,949.21	RECYCLING TECHNOLOGIES IN	RT009849	3/12/2010	2,616.90	RECYCLING TECHNOLOGIES IN	PEND614404
2/14/2011	2,148.35	RECYCLING TECHNOLOGIES IN	TOWN464116	2/8/2010	2,294.27	RECYCLING TECHNOLOGIES IN	TOWN464116
2/14/2011	2,018.64	RECYCLING TECHNOLOGIES IN	PEND614404	2/8/2010	3,563.04	RECYCLING TECHNOLOGIES IN	PEND614404
1/19/2011	2,736.24	RECYCLING TECHNOLOGIES IN	TOWN464116	1/25/2010	3,016.65	RECYCLING TECHNOLOGIES IN	TOWN464116
1/19/2011	3,777.15	RECYCLING TECHNOLOGIES IN	TOWN464116	1/11/2010	3,966.42	RECYCLING TECHNOLOGIES IN	PEND614404
12/13/2010	3,029.52	RECYCLING TECHNOLOGIES IN	TOWN464116	12/14/2009	2,223.00	RECYCLING TECHNOLOGIES IN	TOWN464116
12/13/2010	3,283.29	RECYCLING TECHNOLOGIES IN	TOWN464116	12/14/2009	3,755.32	RECYCLING TECHNOLOGIES IN	PEND614404
11/15/2010	3,127.39	RECYCLING TECHNOLOGIES IN	PEND614404	11/16/2009	3,121.56	RECYCLING TECHNOLOGIES IN	TOWN464116
11/15/2010	2,261.61	RECYCLING TECHNOLOGIES IN	TOWN464116	11/16/2009	2,389.92	RECYCLING TECHNOLOGIES IN	PEND614404
10/15/2010	3,110.23	RECYCLING TECHNOLOGIES IN	TOWN464116	10/14/2009	2,550.14	RECYCLING TECHNOLOGIES IN	TOWN464116
10/15/2010	2,901.21	RECYCLING TECHNOLOGIES IN	PEND614404	9/18/2009	3,087.63	RECYCLING TECHNOLOGIES IN	PEND614404
9/16/2010	2,326.74	RECYCLING TECHNOLOGIES IN	TOWN464116	9/18/2009	2,199.21	RECYCLING TECHNOLOGIES IN	TOWN464116
8/17/2010	3,406.65	RECYCLING TECHNOLOGIES IN	PEND614404	8/18/2009	2,471.04	RECYCLING TECHNOLOGIES IN	PEND614404
8/17/2010	2,278.77	RECYCLING TECHNOLOGIES IN	TOWN464116	8/18/2009	3,182.40	RECYCLING TECHNOLOGIES IN	PEND614404
	64,113.07				66,347.03		
2/17/2011	1,515.98	RYDIN DECAL	PERMITS	11/16/2009	1,533.11	RYDIN DECAL	LANDFILL PERMITS
6/9/2011	425.00	SAFETY-KLEEN CORP	OIL FILTERS	6/25/2010	100.00	SAFETY-KLEEN CORP	WASTE OIL
8/20/2010	425.00	SAFETY-KLEEN CORP	OIL FILTERS	6/25/2010	(27.74)	SAFETY-KLEEN CORP	CREDIT
				2/8/2010	62.15	SAFETY-KLEEN CORP	ANTIFREEZE/WASTE OIL
				1/11/2010	222.00	SAFETY-KLEEN CORP	ANTIFREEZE/WASTE OIL
				10/19/2009	19.45	SAFETY-KLEEN CORP	WASTE OIL/ANTIFREEZE
	850.00				375.90		
6/12/2011	137.38	SOUTHBURY PRINTING CENTRE	FLYERS (RECYCL)				
1/4/2011	168.51	SOUTHBURY PRINTING CENTRE	POSTER CONTEST				
6/30/2011	1,450.00	SUCCESS PRINTING INC.	RECYCLING FLYER				
	1,955.89						
					0		
					0		
					4,692.62	SAFETY-KLEEN CORP	WASTE DISPOSAL
				6/30/2009	100.00	SAFETY-KLEEN CORP	WASTE OIL DISPOSAL
				6/26/2009	235.18	SAFETY-KLEEN CORP	OIL FILTER DISPOSAL
				6/17/2009	125.18	SAFETY-KLEEN CORP	WASTE OIL DISPOSAL
				5/4/2009	50.00	SAFETY-KLEEN CORP	WASTE OIL DISPOSAL
				4/17/2009	50.00	SAFETY-KLEEN CORP	WASTE OIL
				3/31/2009	123.00	SAFETY-KLEEN CORP	WASTE OIL
				1/12/2009	81.85	SAFETY-KLEEN CORP	ANTIFREEZE DISPOSAL
				1/12/2009	125.65	SAFETY-KLEEN CORP	WASTE OIL DISPOSAL
				11/4/2008	117.44	SAFETY-KLEEN CORP	ANTIFREEZE DISPOSAL
				11/4/2008	178.77	SAFETY-KLEEN CORP	WASTE OIL DISPOSAL
					5,879.69		

LANDFILL CONTRACTUAL THREE YEAR COMPARISON

2010 - 2011	2009 - 2010	2008 - 2009	COMMENTS
EFF DATE	AMOUNT	YOR NAME/ITEM DESC	COMMENTS
6/21/2011	375.00	STATE OF CONNECTICUT	PERMIT 097-275
6/30/2011	1,392.00	STONE CONSTRUCTION COMPAN	PULLS
6/30/2011	294.00	STONE CONSTRUCTION COMPAN	DEMO
6/30/2011	1,566.00	STONE CONSTRUCTION COMPAN	RENTAL
6/21/2011	1,827.00	STONE CONSTRUCTION COMPAN	DEMO
6/21/2011	294.00	STONE CONSTRUCTION COMPAN	NEWSPAPER
6/21/2011	3,300.00	STONE CONSTRUCTION COMPAN	PULLS
6/8/2011	1,566.00	STONE CONSTRUCTION COMPAN	DEMO
6/8/2011	1,740.00	STONE CONSTRUCTION COMPAN	NEWSPAPER
6/8/2011	1,900.00	STONE CONSTRUCTION COMPAN	MAGAZINES
6/8/2011	3,225.00	STONE CONSTRUCTION COMPAN	RENTALS
5/2/2011	1,644.00	STONE CONSTRUCTION COMPAN	PULLS
5/2/2011	1,475.00	STONE CONSTRUCTION COMPAN	DEMO
5/2/2011	1,900.00	STONE CONSTRUCTION COMPAN	NEWSPAPER
5/2/2011	294.00	STONE CONSTRUCTION COMPAN	MAGAZINES
5/2/2011	3,375.00	STONE CONSTRUCTION COMPAN	RENTALS
4/1/2011	609.00	STONE CONSTRUCTION COMPAN	PULLS
4/1/2011	1,653.00	STONE CONSTRUCTION COMPAN	DEMO
4/1/2011	1,900.00	STONE CONSTRUCTION COMPAN	NEWSPAPER
4/1/2011	294.00	STONE CONSTRUCTION COMPAN	MAGAZINES
4/1/2011	2,175.00	STONE CONSTRUCTION COMPAN	RENTALS
2/17/2011	348.00	STONE CONSTRUCTION COMPAN	PULLS
2/17/2011	1,827.00	STONE CONSTRUCTION COMPAN	DEMO
2/17/2011	190.00	STONE CONSTRUCTION COMPAN	NEWSPAPER
2/17/2011	2,400.00	STONE CONSTRUCTION COMPAN	MAGAZINES
2/17/2011	1,644.00	STONE CONSTRUCTION COMPAN	PULLS
1/21/2011	1,900.00	STONE CONSTRUCTION COMPAN	DEMO
1/21/2011	1,566.00	STONE CONSTRUCTION COMPAN	NEWSPAPER
1/21/2011	190.00	STONE CONSTRUCTION COMPAN	MAGAZINES
1/21/2011	2,625.00	STONE CONSTRUCTION COMPAN	RENTALS
12/23/2010	294.00	STONE CONSTRUCTION COMPAN	PULLS
12/23/2010	2,250.00	STONE CONSTRUCTION COMPAN	DEMO
12/23/2010	1,305.00	STONE CONSTRUCTION COMPAN	NEWSPAPER
12/23/2010	1,740.00	STONE CONSTRUCTION COMPAN	MAGAZINES
6/26/2009	300.00	STATE OF CONNECTICUT	TRANSFER STA.
6/26/2009	300.00	STATE OF CONNECTICUT	PERMIT 097-275 PERMIT CT0101788 LATE FEE
6/30/2009	187.00	STONE CONSTRUCTION COMPAN	RENTAL/RECYCLING
6/30/2009	187.00	STONE CONSTRUCTION COMPAN	RECYCLING/RENTAL
6/30/2009	1,963.50	STONE CONSTRUCTION COMPAN	RECYCLING/RENTAL
6/30/2009	3,833.50	STONE CONSTRUCTION COMPAN	RECYCLING/RENTAL
6/30/2009	290.00	STONE CONSTRUCTION COMPAN	RECYCLING/RENTAL
6/30/2009	1,800.00	STONE CONSTRUCTION COMPAN	RECYCLING/RENTAL
6/26/2009	3,646.50	STONE CONSTRUCTION COMPAN	RENTAL/RECYCLING (SEPT)
6/26/2009	190.00	STONE CONSTRUCTION COMPAN	RENTAL/RECYCLING(S)
6/26/2009	1,640.00	STONE CONSTRUCTION COMPAN	RECYCLING/RENTAL
6/26/2009	1,870.00	STONE CONSTRUCTION COMPAN	RECYCLING/RENTAL
6/26/2009	3,459.50	STONE CONSTRUCTION COMPAN	RECYCLING/RENTAL
6/26/2009	195.00	STONE CONSTRUCTION COMPAN	RECYCLING/RENTAL
6/26/2009	290.00	STONE CONSTRUCTION COMPAN	RECYCLING/RENTAL
6/26/2009	1,320.00	STONE CONSTRUCTION COMPAN	RECYCLING/RENTAL
6/26/2009	1,486.00	STONE CONSTRUCTION COMPAN	RECYCLING/RENTAL
6/26/2009	195.00	STONE CONSTRUCTION COMPAN	RECYCLING/RENTAL
6/26/2009	290.00	STONE CONSTRUCTION COMPAN	RECYCLING/RENTAL
6/26/2009	1,360.00	STONE CONSTRUCTION COMPAN	RECYCLING/RENTAL
6/26/2009	3,646.50	STONE CONSTRUCTION COMPAN	RECYCLING/RENTAL
6/26/2009	1,122.00	STONE CONSTRUCTION COMPAN	RECYCLING/RENTAL
6/26/2009	2,992.00	STONE CONSTRUCTION COMPAN	RECYCLING/RENTAL
6/26/2009	290.00	STONE CONSTRUCTION COMPAN	RECYCLING/RENTAL
6/26/2009	1,360.00	STONE CONSTRUCTION COMPAN	RECYCLING/RENTAL
6/26/2009	748.00	STONE CONSTRUCTION COMPAN	RECYCLING/RENTAL
6/26/2009	195.00	STONE CONSTRUCTION COMPAN	RECYCLING/RENTAL
6/26/2009	290.00	STONE CONSTRUCTION COMPAN	RECYCLING/RENTAL
6/26/2009	1,877.50	STONE CONSTRUCTION COMPAN	RECYCLING/RENTAL
6/26/2009	3,459.50	STONE CONSTRUCTION COMPAN	RECYCLING/RENTAL
6/26/2009	1,309.00	STONE CONSTRUCTION COMPAN	RECYCLING/RENTAL
6/26/2009	3,833.50	STONE CONSTRUCTION COMPAN	RECYCLING/RENTAL
6/26/2009	195.00	STONE CONSTRUCTION COMPAN	RECYCLING/RENTAL
6/26/2009	290.00	STONE CONSTRUCTION COMPAN	RECYCLING/RENTAL
6/26/2009	1,487.50	STONE CONSTRUCTION COMPAN	RECYCLING/RENTAL

LANDFILL CONTRACTUAL THREE YEAR COMPARISON

2010 - 2011

2009 - 2010

2008 - 2009

EFF.DATE AMOUNT YOR.NAME/ITEM.DESC COMMENTS

EFF.DATE	AMOUNT	YOR.NAME/ITEM.DESC	COMMENTS	EFF.DATE	AMOUNT	YOR.NAME/ITEM.DESC	COMMENTS	EFF.DATE	AMOUNT	YOR.NAME/ITEM.DESC	COMMENTS
12/1/2010	1,827.00	STONE CONSTRUCTION COMPAN	NEWSPAPER					1/2/2009	290.00	STONE CONSTRUCTION COMPAN	NOV-RENTAL
12/1/2010	190.00	STONE CONSTRUCTION COMPAN	MAGAZINES					1/2/2009	1,805.00	STONE CONSTRUCTION COMPAN	NOV-DEMO
12/1/2010	1,218.00	STONE CONSTRUCTION COMPAN	DEMOLITION					1/2/2009	2,805.00	STONE CONSTRUCTION COMPAN	NOV-NEWSPAPER
12/1/2010	3,125.00	STONE CONSTRUCTION COMPAN	PULLS					1/2/2009	195.00	STONE CONSTRUCTION COMPAN	NOV-MAGAZINES
11/1/2010	294.00	STONE CONSTRUCTION COMPAN	RENTAL					12/2/2008	1,600.00	STONE CONSTRUCTION COMPAN	NOV-SATURDAY PULLS
11/1/2010	1,566.00	STONE CONSTRUCTION COMPAN	NEWSPAPER					12/2/2008	1,683.00	STONE CONSTRUCTION COMPAN	DEMO
11/1/2010	1,479.00	STONE CONSTRUCTION COMPAN	MAGAZINES					12/2/2008	3,459.50	STONE CONSTRUCTION COMPAN	NEWSPAPER
11/1/2010	2,925.00	STONE CONSTRUCTION COMPAN	PULLS					12/2/2008	195.00	STONE CONSTRUCTION COMPAN	MAGAZINES
10/5/2010	294.00	STONE CONSTRUCTION COMPAN	RENTALS					12/2/2008	290.00	STONE CONSTRUCTION COMPAN	CONTAINERS
10/5/2010	1,740.00	STONE CONSTRUCTION COMPAN	NEWSPAPER					10/17/2008	3,179.00	STONE CONSTRUCTION COMPAN	SAT. PULLS
10/5/2010	1,563.00	STONE CONSTRUCTION COMPAN	MAGAZINES					10/17/2008	390.00	STONE CONSTRUCTION COMPAN	NEWSPAPERS
10/5/2010	2,700.00	STONE CONSTRUCTION COMPAN	DEMOLITION					10/17/2008	348.00	STONE CONSTRUCTION COMPAN	MAGAZINES
10/5/2010	294.00	STONE CONSTRUCTION COMPAN	PULLS					10/17/2008	1,040.00	STONE CONSTRUCTION COMPAN	RENTAL
8/20/2010	3,150.00	STONE CONSTRUCTION COMPAN	RENTALS					10/17/2008	1,870.00	STONE CONSTRUCTION COMPAN	SATURDAY PULLS
8/20/2010	245.00	STONE CONSTRUCTION COMPAN	PULLS					10/17/2008	195.00	STONE CONSTRUCTION COMPAN	DEMO
8/20/2010	1,653.00	STONE CONSTRUCTION COMPAN	RENTALS					10/17/2008	348.00	STONE CONSTRUCTION COMPAN	MAGAZINES
8/20/2010	1,914.00	STONE CONSTRUCTION COMPAN	DEMO					10/17/2008	195.00	STONE CONSTRUCTION COMPAN	RENTALS
8/20/2010	1,914.00	STONE CONSTRUCTION COMPAN	NEWSPAPER					10/17/2008	3,553.00	STONE CONSTRUCTION COMPAN	NEWSPAPERS
	74,987.00							10/17/2008	1,776.50	STONE CONSTRUCTION COMPAN	DEMO
								10/17/2008	1,600.00	STONE CONSTRUCTION COMPAN	SAT. DRIVER/TRUCK
								8/18/2008	195.00	STONE CONSTRUCTION COMPAN	MAGAZINES,BERLIN
								8/18/2008	348.00	STONE CONSTRUCTION COMPAN	CONTAINER RENTAL
								8/18/2008	3,366.00	STONE CONSTRUCTION COMPAN	NEWSPAPER
								8/18/2008	1,963.50	STONE CONSTRUCTION COMPAN	DEMO.
								8/18/2008	1,440.00	STONE CONSTRUCTION COMPAN	DEMO.
								8/18/2008	83,827.00		SATURDAY PULLS
6/30/2011	9,355.28	TRANSFER SYSTEMS	TOWN464116	6/30/2010	9,987.42	TRANSFER SYSTEMS	TOWN464116	6/30/2009	14,174.48	TRANSFER SYSTEMS	TOWN464116
6/9/2011	9,390.35	TRANSFER SYSTEMS	TOWN464116	6/11/2010	10,205.79	TRANSFER SYSTEMS	TOWN464116	6/16/2009	10,855.71	TRANSFER SYSTEMS	TOWN464116
5/12/2011	10,255.13	TRANSFER SYSTEMS	TOWN464116	5/14/2010	12,825.34	TRANSFER SYSTEMS	TOWN464116	5/18/2009	10,844.56	TRANSFER SYSTEMS	TOWN464116
4/14/2011	4,223.23	TRANSFER SYSTEMS	TOWN464116	4/12/2010	8,130.16	TRANSFER SYSTEMS	TOWN464116	4/15/2009	7,844.07	TRANSFER SYSTEMS	TOWN464116
2/4/2011	2,152.59	TRANSFER SYSTEMS	TOWN464116	2/8/2010	3,717.02	TRANSFER SYSTEMS	TOWN464116	3/18/2009	4,873.59	TRANSFER SYSTEMS	TOWN464116
1/19/2011	5,134.57	TRANSFER SYSTEMS	TOWN464116	1/11/2010	3,901.79	TRANSFER SYSTEMS	TOWN464116	2/11/2009	3,013.26	TRANSFER SYSTEMS	TOWN464116
12/13/2010	9,675.35	TRANSFER SYSTEMS	ALQ26233	12/14/2009	5,598.86	TRANSFER SYSTEMS	TOWN464116	1/16/2009	6,539.60	TRANSFER SYSTEMS	TOWN464116
11/15/2010	9,787.62	TRANSFER SYSTEMS	TOWN464116	10/16/2009	9,897.35	TRANSFER SYSTEMS	TOWN464116	12/12/2008	5,897.19	TRANSFER SYSTEMS	TOWN464116
10/15/2010	9,050.68	TRANSFER SYSTEMS	TOWN464116	10/14/2009	10,539.26	TRANSFER SYSTEMS	TOWN464116	11/17/2008	11,105.96	TRANSFER SYSTEMS	TOWN464116
9/16/2010	8,391.66	TRANSFER SYSTEMS	TOWN464116	9/18/2009	10,525.00	TRANSFER SYSTEMS	TOWN464116	10/17/2008	8,008.22	TRANSFER SYSTEMS	TOWN464116
8/17/2010	8,531.76	TRANSFER SYSTEMS	TOWN464116	8/18/2009	9,864.61	TRANSFER SYSTEMS	TOWN464116	9/10/2008	9,821.36	TRANSFER SYSTEMS	TOWN464116
	92,223.62				101,204.99			8/18/2008	423.56	TRANSFER SYSTEMS	TOWN464116
								8/14/2008	9,089.61	TRANSFER SYSTEMS	TOWN464116
									102,491.17		
				6/30/2010	1,880.00	VINCENT REA	FREDN RECLAM.	6/26/2009	1,896.00	VINCENT REA	FREDN RECLAMATION
								12/9/2008	1,968.00	VINCENT REA	FREDN RECLAM.
								8/14/2008	1,944.00	VINCENT REA	FREDN RECLAM.
									5,828.00		
				6/11/2010	1,000.00	VIRTUAL TOWN HALL HOLDING	MEERKAT				
				5/3/2010	326.00	W.I. CLARK CO.	RENTAL				
				4/20/2010	1,827.00	W.I. CLARK CO.	EQUIP. RENTAL				
				4/20/2010	(1,096.20)	W.I. CLARK CO.	CREDIT				
				4/17/2010	2,427.00	W.I. CLARK CO.	ESCAVATOR RENTAL				
					3,483.80						
					0						

General Fund Balance Policy

Updated for GASB54 Fund Balance Reporting and Governmental Type Definitions

POLICY STATEMENT

A positive fund balance serves three important functions:

1. Eliminates the need for short term borrowing to handle cash flow between the start of the fiscal year and receipt of revenue from taxes;
2. Can be periodically used to lower taxes to smooth out major fluctuations in the property tax rates;
3. Serves as a contingency fund that enables the Town to respond to unanticipated emergencies or opportunities.

Credit rating agencies determine the adequacy of the unreserved fund balance using a complex series of financial evaluations. The size of the fund balance is an important, but not the only consideration in the Town's rating. Other important factors are the reliability of a government's revenue sources, economic conditions, community wealth factors, cash position, debt ratios, management performance, and fiscal decisions made by the legislative body.

A town's ability to accurately plan and develop sufficient fund balance is a common characteristic of highly rated municipalities.

This policy is intended to provide for a fund balance which satisfies the cash flow and contingency needs of the community, supports our positive bond rating with the rating agencies, and at the same time avoid over taxing the citizens through an excessively large fund balance.

GOVERNMENTAL FUND TYPE DEFINITIONS

- **General Fund** – all funds not reported in another fund
- **Special Revenue Funds** – Used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specific purposes other than debt and capital projects. Restricted or committed revenues are the foundation for a special revenue fund.
- **Capital Project Funds** – Used to account for and report financial resources that are restricted, committed or assigned to expenditures for capital outlays, including the acquisition or construction of capital facilities and other capital assets.
- **Debt Service Funds** – Used to account for and report financial resources that are restricted, committed or assigned to expenditures for principal and interest, including resources being accumulated for principal and interest maturing in future years.
- **Permanent Funds** – Used to account for and report resources that are restricted to the extent that only earnings, and not principal, may be used for purposes that support the reporting government's programs – that is for the benefit of the government or its citizenry. Permanent funds do NOT include private purpose trust funds.

FUND BALANCE DEFINITIONS

- **Fund Balance** is the difference between the Town's current assets (cash, short-term investments, receivables) expected to be available to finance operations in the immediate future and its current liabilities.
- Fund balance is initially characterized as being restricted and unrestricted.

Unrestricted Fund Balance Categories

- Unassigned fund balance – Amounts that are available for any purpose as defined in this policy; these amounts are reported only in the general fund. In other governmental funds, if expenditures incurred exceeded the amounts restricted, committed or assigned it may be necessary to report a negative unassigned fund balance.

When an expenditure is incurred for purposes for which committed, assigned, or unassigned amounts are available, the Town considers the fund balance to be spent in the following order: committed, assigned, and then unassigned.

Unrestricted Fund Balance is the Total Fund Balance minus the Nonspendable minus the Restricted

Restricted Fund Balance Categories are amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation

- Committed fund balance– Amounts constrained to specific purposes by the Town itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purposes unless the government takes the same highest-level action to remove or change the constraint.

The decision making authority for purposes of this policy is the Board of Finance.

- Assigned fund balance– Amounts the Town intends to use for a specific purpose; intent can be expressed by the Town or by an official or body to which the Town delegates the authority. Appropriations of existing fund balances to future budgets are considered assigned fund balance. The Town shall not report an assignment that will result in deficit in Unassigned fund balance. Negative fund balances cannot be considered assigned.

The body authorized to assign amounts to a specific purpose for purposes of this policy is the Board of Finance.

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balances are available, the Town considers the restricted fund balance amount to have been spent first until exhausted and then any available unrestricted fund balance.

- Nonspendable fund balance– Amounts that cannot be spent because they are (a) not in spendable form (such as inventory, prepaid items, long term portions of notes receivables), or (b) legally or contractually required to be maintained intact (such as the corpus of an endowment fund).

GUIDELINES

The Board of Finance shall propose annual budgets that provide for an unrestricted (unassigned) general fund balance of not less than eight (8) percent nor more than twelve (12) percent of the total operating general fund expenditures.

In the event the unassigned fund balance is greater than twelve (12) percent at the end of any fiscal year, the excess may only be used in one or a combination of the following ways:

1. Transfer such excess to the Debt Service Fund for future debt payments.
2. Transfer such excess to the Capital or Nonrecurring Fund for future capital projects.
3. Use directly to reduce the tax rate in the subsequent year provided that care is taken to avoid a major fluctuation in the tax rate in succeeding years.

As a general rule, unrestricted (unassigned) fund balance in the general fund should represent no less than one month of operating revenues or operating expenditures (whichever is less volatile).

The following circumstances may justify a significantly higher minimum target levels:

- Significant volatility in operating revenues or operating expenditures;
- Potential drain on resources from other funds facing financial difficulties;
- Exposure to natural disasters (e.g. hurricanes);
- Reliance on a single corporate taxpayer or upon a group of corporate taxpayers in the same industry;
- Rapidly growing budgets; or
- Disparities in timing between revenue collections and expenditures.

Annually, the Board of Finance shall monitor and modify the minimum fund balance requirements based on the aforementioned criteria.

The use of unrestricted (unassigned) fund balance will be allowed under the following circumstances:

- Operating emergencies
- Unanticipated budgetary shortfalls

If at the end of a fiscal year, the unrestricted fund balance falls below eight (8) percent the Board of Finance shall prepare and submit a plan for expenditure reductions and or revenue increases. The Board of Finance shall take action necessary to restore the unrestricted fund balance to acceptable levels determined by this policy.

Note: The unrestricted fund balance is now at 7.12% and does not meet the 8% required by the proposed policy. This policy language requires the BoF to develop a plan of action to bring the fund to the required minimum level. This plan could call for meeting the minimum standard within a period of time, say 5 years or so.

This policy is subject to review on a bi-annual basis, on or before the anniversary date of its final approvals. The Board of Finance is responsible to lead the review process and shall collaborate with the Legislative Council and the Board of Selectmen in that action.

Epl and Rt July 28, 2011

Approved by consensus by the BoS on September 19 and forwarded to the BoF for review and action.

PLANNED ADJUSTMENTS TO THE CURRENT APPROVED CIP PLAN YEARLY TOTALS
- TO BE APPLIED TO THE NEXT CIP PLAN (2013-14 TO 2016-17)

Att. E

2012 - 2013:

CURRENT BONDING TOTAL (CURRENT CIP)	5,215,000	
ADD - PRIOR YEAR BRIDGE AMOUNT	430,000	
LESS - BRIDGE AMOUNT	(315,000)	
LESS - BOE ADJUSTMENTS	(700,000)	
SUBTOTAL	4,630,000	<<< WORKING CIP TOTAL
<u>PLANNED (2012-13 TO 2016-17) CIP BONDING TOTAL</u>	<u>4,630,000</u>	

AMOUNT TO REDUCE (FROM CURRENT PROJECTS)

-

2013 - 2014:

CURRENT BONDING TOTAL (CURRENT CIP)	7,849,338	
ADD - PRIOR YEAR BRIDGE AMOUNT	315,000	
LESS - BRIDGE AMOUNT	(355,000)	
LESS - BOE ADJUSTMENTS	(630,000)	
SUBTOTAL	7,179,338	<<< WORKING CIP TOTAL
<u>PLANNED (2012-13 TO 2016-17) CIP BONDING TOTAL</u>	<u>6,000,000</u>	

AMOUNT TO REDUCE (FROM CURRENT PROJECTS)

1,179,338

2014 - 2015:

CURRENT BONDING TOTAL (CURRENT CIP)	6,485,000	
ADD - PRIOR YEAR BRIDGE AMOUNT	355,000	
LESS - BRIDGE AMOUNT	(265,000)	
LESS - BOE ADJUSTMENTS	(840,000)	
SUBTOTAL	5,735,000	<<< WORKING CIP TOTAL
<u>PLANNED (2012-13 TO 2016-17) CIP BONDING TOTAL</u>	<u>5,000,000</u>	

AMOUNT TO REDUCE (FROM CURRENT PROJECTS)

735,000

2015 - 2016:

CURRENT BONDING TOTAL (CURRENT CIP)	25,000,000	
ADD - PRIOR YEAR BRIDGE AMOUNT	265,000	
LESS - BRIDGE AMOUNT	(414,000)	
LESS - BOE ADJUSTMENTS	(1,851,000)	
SUBTOTAL	23,000,000	<<< WORKING CIP TOTAL
<u>PLANNED (2012-13 TO 2016-17) CIP BONDING TOTAL</u>	<u>25,000,000</u>	

AMOUNT TO REDUCE (FROM CURRENT PROJECTS)

(2,000,000) (ADD)

2016 - 2017 (NEW CIP YEAR):

PLANNED 2012-13 TO 2016-17 CIP BONDING TOTAL 5,000,000 TO 7,000,000

TOWN OF NEWTOWN
BOARD OF SELECTMAN RECOMMENDED CIP (2012 - 2013 TO 2016 - 2017)

09/19/2011

RANK	2012 - 2013 (YEAR ONE)			Proposed Funding			
		Dept.	Amount Requested	Bonding	Grants	General Fund	Other
	Capital Road Program	PW	2,000,000			2,000,000	
1	Bridge Replacement Program	PW	430,000	430,000			
2	Dickinson Playground	P & R	420,000	420,000			
3	Infrastructure Renovations Treadwell Park	P & R	450,000	350,000			100,000
4	Newtown H & L Fire House Construction (Phase 2 of 3)	FIRE	500,000	500,000			
	Queen Street Area Traffic Improvement Plan	BOROUGH	400,000		300,000	60,000	40,000
***	Sandy Hook Streetscape Program	ECON DEV	200,000	200,000			
			4,400,000	1,900,000	300,000	2,060,000	140,000
RANK	2013 - 2014 (YEAR TWO)			Proposed Funding			
		Dept.	Amount Requested	Bonding	Grants	General Fund	Other
	Capital Road Program	PW	2,000,000			2,000,000	
1	Bridge Replacement Program	PW	315,000	315,000			
2	Newtown H & L Fire House Construction (Phase 3 of 3)	FIRE	500,000	500,000			
3	FFH Infrastructure	FFH	1,400,000	400,000	1,000,000		
4	Open Space Acquisition Program	LAND USE	1,000,000	1,000,000			
	Artificial Turf Replacement at Treadwell Field	P & R	500,000				500,000
***	Sandy Hook Streetscape Program	ECON DEV	200,000	200,000			
			5,915,000	2,415,000	1,000,000	2,000,000	500,000
RANK	2014 - 2015 (YEAR THREE)			Proposed Funding			
		Dept.	Amount Requested	Bonding	Grants	General Fund	Other
	Capital Road Program	PW	2,000,000			2,000,000	
1	Bridge Replacement Program	PW	355,000	355,000			
2	Open Space Acquisition Program	LAND USE	1,000,000	1,000,000			
3	Community Center Design Phase	P & R	500,000	500,000			
4	FFH Walking Trails Phase II (2 of 3)	FFH	250,000	250,000			
***	Sandy Hook Streetscape Program	ECON DEV	200,000	200,000			
			4,305,000	2,305,000	-	2,000,000	-
RANK	2015 - 2016 (YEAR FOUR)			Proposed Funding			
		Dept.	Amount Requested	Bonding	Grants	General Fund	Other
	Capital Road Program	PW	2,000,000			2,000,000	
1	Bridge Replacement Program	PW	265,000	265,000			
2	Open Space Acquisition Program	LAND USE	1,000,000	1,000,000			
3	Dickinson Sprayground/Bath House	P & R	980,000	980,000			
4	Community Center Construction Phase (1 of 2)	P & R	10,000,000	10,000,000			
5	FFH Building Demolition	FFH	6,000,000	6,000,000			
6	Addition To Fire House Sub-Station	FIRE	400,000	400,000			
7	Replacement of Fire Tankers (2)	FIRE	700,000	400,000			300,000
8	Edmond Town Hall	ETH	810,000	810,000			
9	FFH Complete Walking Trails (2 of 3)	FFH	515,000	515,000			
10	Bath House/Concession Stand at Eichlers Cove	P & R	425,000	425,000			
	Hawleyville Sewer Extension	ECON DEV	5,000,000				5,000,000
	Newtown Technology Park	ECON DEV	815,000	725,000	90,000		
			28,910,000	21,520,000	90,000	2,000,000	5,300,000
RANK	2016 - 2017 (YEAR FIVE)			Proposed Funding			
		Dept.	Amount Requested	Bonding	Grants	General Fund	Other
	Capital Road Program	PW	2,000,000			2,000,000	
	Bridge Replacement Program	PW	414,000	414,000			
	Replacement of Fire Tanker (#9) & Engine (#111)	FIRE	975,000	800,000			175,000
	Library	LIB	250,000	250,000			
	Senior Center Design Phase	SR CTR	500,000	500,000			
	Treadwell/Dickinson Parking Lot Paving (Phase I of 3)	P & R	300,000	300,000			
	Community Center Construction Phase (2 of 2)	P & R	5,000,000	5,000,000			
	Police Facility Design	POLICE	800,000	800,000			
			10,239,000	8,064,000	-	2,000,000	175,000
GRAND TOTALS			53,769,000	36,204,000	1,390,000	10,060,000	6,115,000

Municipal Solid Waste Collector Registration Resolution

Be it resolved that the Board of Selectmen of the Town of Newtown hereby adopts the HRRRA Permit Application and Municipal Registration Packet, including Form A, Form B, the Sworn Affidavit, Form D and the Certificate of Insurance Requirements (collectively, the "Application Packet"), all as they may be revised and updated from time to time, as the town's/city's solid waste collector registration requirements, pursuant to P.A. 10-87, Sec. 10 (d) (1); and

Be it further resolved that the Town of Newtown hereby designates the Housatonic Resources Recovery Authority (HRRRA) to act as the town's authorized agent to annually register all collectors hauling solid waste within the municipality, to collect any registration fees set by the town, to remit such registration fees as may be designated to the town, and to collect on the town's behalf the annual municipal reports required by P.A. 10-87 Sec. 10 (2) from each such collector annually on or before July 31st; and

Be it further resolved that the town of Newtown hereby authorizes and directs the HRRRA to deny a municipal registration to any collector who fails to: (a) complete the Application Packet in its entirety, (b) pay the required fee, or (c) fails to provide the required answer to all questions designated on Form A that are required as a matter of law or required to determine compliance with law. The Town of Newtown understands that HRRRA will notify the Chief Elected Official and the Connecticut Department of Environmental Protection in writing (including electronic mail) of the need for one or both to take enforcement action to gain compliance if HRRRA becomes aware that any collector who has been denied a municipal registration or otherwise fails to register continues to haul or collect solid waste within the borders of the town.